

Terms of Reference – Consultancy to Facilitate the AfriYAN retreat

Assignment duration: 10 days

Tentative assignment dates: Ends June 23rd, 2017 (workshop) plus preparatory days in advance and report writing days afterwards.

Background:

In a bid to have meaningful youth participation, UNFPA, the United Nations Population Fund , midwifed the birth AfriYAN (African Youth and Adolescent Network on population and development) that has grown into a strong movement across the East,Central and Southern Africa. AfriYAN Uganda was initially operating as a loose network of youth led and youth serving organizations that seek to eliminate Sexual Reproductive Health and Rights (SRHR) related challenges among young people today to ensure that they live a quality life and maximize their full potential.

RAHU is currently the UNFPA implementing partner tasked to coordinate the running of AfriYAN Uganda Chapter and all its activities. The registration process of the Uganda chapter was completed in December 2016 and it is now a fully functional network of youth led and youth serving organizations across the country that work in the different Sexual Reproductive Health and Rights fields.

To further strengthen the network internally, a two day retreat for the 21 founding member organizations will be held. The main purpose of the two day retreat is to generate a strategic plan that will define scope of AfriYAN activities for the next three years. This will be essential in determining the direction and vision of the network which is still in it's infancy. The outcomes of the retreat will be compiled and shared with the network

Objectives of the AfriYAN Transitional Directors Leadership Workshop.

- To generate a strategic plan that will define the scope of AfriYAN activities.
- Develop innovative ways on how AfriYAN can be an effective network.

Scope of Work:

- Develop Baseline and post-workshop assessment on all the competencies
- Develop the retreat methodologies and material with guidance from RAHU staff.



- Design and prepare innovative retreat participatory methodologies, including activities emphasizing discussion and focusing on building a bond by the AfriYAN members at the retreat.
- The two day retreat must be participatory and must be designed to provoke critical review and thinking amongst the young participants in order to enable them contribute greatly to the discussion.
- Compilation of retreat report and action points out of the workshop.

Deliverables:

- Baseline and post-workshop assessment on all the competencies
- Retreat plan and activities (before the retreat)
- Retreat report.

Duration of the Consultancy:

The consultancy will take a maximum of 10 days. This will run before, during and after the Retreat.

Work Schedule:

- Preparations and consultations (1 days)
- Facilitation of the workshop (2 days)
- Preparation and delivery of retreat report (3 days)
- Analysis of findings and consultations (1 days)
- Submission of the draft report (1 days)
- Revisions (1 days)
- Submission of Final Report (1)

Required Skills and Competencies:

- Experience in conducting and facilitating similar retreats with top NGOs
- Knowledge and experience of using participatory approaches and innovative facilitation techniques.
- Strong analytical skills
- Good interpersonal skills and able to negotiate shared positions
- Excellent communication skills and fluency in English as well as a Strong understanding of development and humanitarian needs and issues in the East and Southern Africa.

If interested, please send a cover letter, CV, and technical and financial proposal to:

info@reachahand.org by 7th June, 2017.

