

Consultancy Terms of Reference for Design and Development of ICT Monitoring System for Young Leaders in West Nile

The following Terms of Reference (ToR) set out below, state out the working arrangements for the partnership between **Reach A Hand, Uganda (RAHU)** and **Consultant** listing the scope of work in respect to WAY program including vital information about the mode of the agreement, such as its purpose and background, terms, responsibilities, level of required support for both partners, and general provisions governing these terms of reference.

Introduction and Background

Women, Adolescents, Youth (WAY) and Rights Programme is a programme under the Government of Uganda and UNFPA 8th Country Programme supported by the Danish Embassy that kicked off in January 2018 aimed at enhancing women's and young people's access and utilization of quality Sexual Reproductive Health and Rights (SRHR) and Gender Based Violence (GBV) services in refugee and host communities across 8 districts in West Nile and Acholi regions (Adjumani, Agago, Amuru, Arua, Kitgum, Lamwo, Moyo and Yumbe).

Purpose of the assignment

Reach A Hand, Uganda (RAHU) seeks to contract an ICT Consultant on a Short Term Agreement (STA) to Design and Develop an interface to be used by youth leaders in monitoring youth SRHR services and activities in the West Nile region.

Scope of Work

A monitoring tool will be developed and used by the 10 youth champions per district (from both refugees and host communities) to monitor SRHR and GBV issues and services across the 8 target districts.

The monitoring tools will include:

- Surveys that will be filled in by the youth champions via monitoring books and uploaded to the dashboard via desktop computers;
- an analysis dashboard that will be accessible to both the youth champions, RAHU and UNFPA staff, and;
- will generate analytical summary reports of results on demand.

Qualifications and experience

- Bachelor's Degree in Information Technology, mathematics or equivalent field. Masters degree will be an added advantage.
- Experience: 5-7 years of working experience in ICT areas.
- Knowledge of Reach A Hand Uganda procedures and protocols.
- Language Requirements: Fluency in written and spoken English is Essential

Application Procedure

All applicants should submit:

1. An updated CV;
2. A cover letter detailing in particular: a. overall approach and strategy proposed; b. experience with design and facilitation of the process
3. A Financial proposal: Fees for providing the services laid out in this TOR should be included with your application. The calculation of fees should indicate the all-inclusive cost in Uganda

Shillings for delivering the services and an estimate of the time-effort to be allocated for the services, expressed in number of working days.

4. Experience on Information, Communication and Technology.

Please submit your application to info@reachahand.org with subject line: **WAY ICT Consultation** by **May 25th, 2018**.. Applications received after the stipulated date and time will be invalidated.