

Program Assistants

Introduction

Reach A Hand Uganda (RAHU) seeks to recruit a 2 Program Assistants to implement program activities in the Karamoja region and Kalangala district. The Program Assistants will be responsible for overseeing the implementation of RAHU activities and interventions in the two intervention areas.

Organization Overview

Reach A Hand Uganda is a youth led and youth centered organization that focuses on youth empowerment programs with an emphasis on Livelihoods and Skills Development, Behavior Change Communication (BCC), Sexual Reproductive Health and Rights (SRHR), and HIV/AIDS awareness and prevention. Through the design of innovative, creative and effective communication strategies and campaigns. RAHU targets young people both in and out of school.

Key duties and responsibilities

Details of this position are elucidated below;

Key Responsibilities:

- Work in close collaboration and cooperation with RAHU team and its partners i.e district administration, health development partners and the community to ensure the project achieves its objectives.
- Assist the RAHU programs team with the design, implementation and day-to-day management of all project activities related to strengthening community mobilization and youth empowerment programming to effectively respond to youth SRHR issues including HIV/AIDS, family planning integration and gender based violence (GBV)
- Work with the M&E, Programs, Communications and Advocacy team to help maintain, monitor and document the indicators set in the work plan and learnings for our community-level activities.
- Collaborate with other technical partners within the given programmes / projects as well as stakeholders beyond the project(s) to ensure coordination of strategies and materials and to avoid gaps and overlaps.

Preferred Skills / Prerequisites

- Strong undergraduate or graduate degree. A minimum of Diploma qualification in Development Communications, Media, Broadcasting, Public Health, Medicine, Social Sciences , Education, or other related field.
- Must be between 18 -35 years
- Must not be actively engaged in school as this is a full time engagement.
- Ability to work both independently as well as part of a large team and willingness to learn is key.

- Proven abilities to set priorities, to multitask, and to work collaboratively across disciplines. Ability to work both independently as well as part of a large team.
- Superb interpersonal, written and oral communication skills. Must be fluent in English.
- **Ready to relocate to either Katakwi (or any district in the Karamoja region) or Kalangala District.**
- **Completion of Reach A Hand Uganda (RAHU) one (1) month long Peer Educators' Academy training is an added advantage.**

How to Apply

- To apply send a cover letter, CV including 3 references who will be contacted to info@reachahand.org before Friday 1st February 2019.
- Only promising (shortlisted) candidates will be invited for a personal interview